

**F. No. Rec.1-2004/JD (Gr)/CGHS/Delhi/ CGHS(P)**  
**Government of India,**  
**Ministry of Health & Family Welfare**

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Nirman Bhawan, New Delhi  
Date: December 7, 2006

**OFFICE MEMORANDUM**

**Sub: Empanelment of Hospitals and Diagnostic Centers under CGHS, Delhi for treatment and diagnostic procedures and fixation of package rates.**

The undersigned is directed to state that the list of empanelled hospitals and diagnostic centres under CGHS in Delhi lapsed some time back and the question of fresh empanelment of Hospitals and diagnostic centers under CGHS, Delhi and fixation of package rates/ rates has been under consideration of the Government. After following the prescribed procedure, the list of hospitals and diagnostic centres recommended for empanelment under CGHS, Delhi **w.e.f. 1<sup>st</sup> November 2006** has already been placed on website of this Ministry at **www.mohfw.nic.in/cghs.htm**. The list of Hospitals and Diagnostic Centers approved by the Ministry for empanelment under CGHS, Delhi is enclosed as Annexures 'A' and 'B'. **The approved rates are available on the web site and may be downloaded/ printed.**

2. The undersigned is further directed to clarify as under:

(a) "**Package Rate**" shall mean and include lump sum cost of inpatient treatment / day care / diagnostic procedure for which a CGHS beneficiary has been permitted by the competent authority or for treatment under emergency from the time of admission to the time of discharge including (but not limited to) – (i) Registration charges, (ii) Admission charges, (iii) Accommodation charges **including patient's diet**, (iv) Operation charges, (v) Injection charges, (vi) Dressing charges, (vii) Doctor / consultant visit charges, (viii) ICU / ICCU charges, (ix) Monitoring charges, (x) Transfusion charges, (xi) Anesthesia charges, (xii) Operation theatre charges, (xiii) Procedural charges / surgeon's fee, (xiv) Cost of surgical disposables and all sundries used during hospitalization, (xv) Cost of medicines, (xvi) Related routine and essential investigations, (xvii) Physiotherapy charges etc. (xviii) Nursing care and charges for its services.

(b) Cost of Implants is reimbursable in addition to package rates as per CGHS ceiling rates for implants or as per actual, in case there is no CGHS prescribed ceiling rates.

(c) Treatment charges for new born baby are separately reimbursable in addition to delivery charges for mother.

(d) Hospitals / diagnostic centers empanelled under CGHS shall not charge more than the package rates/ rates.

(e) Expenses on toiletries, cosmetics, telephone bills etc, are not reimbursable and are not included in package rates.

3. 3. Package rates envisage duration of indoor treatment as follows:

Upto 12 days: for Specialized (Super Specialities) treatment  
Upto 7 days : for other Major Surgeries

Upto 3 days : for Laparoscopic surgeries/ normal Deliveries  
1 day : for day care / Minor (OPD) surgeries.

No additional charge on account of extended period of stay shall be allowed if that extension is due to infection on the consequences of surgical procedure or due to any improper procedure and is not justified.

In case, there are no CGHS prescribed rates for any test/procedure, then AIIMS rates are applicable. If there are no AIIMS rates, then reimbursement is to be arrived at by calculating admissible amount item-wise(e.g. room rent, investigations, cost of medicines, procedure charges etc) as per approved rates/ actuals, in case of investigations.

4. a) CGHS beneficiaries are entitled to facilities of private, semi-private or general ward depending on their basic pay / pension. The entitlement is as follows:-

S.No.	Basic Pay + Dearness Pay/Basic Pension + Dearness Pension	Entitlement
1.	Upto Rs. 11,250/-	General Ward
2.	Rs. 11,251/- to 15,750/-	Semi-Private Ward
3.	Rs. 15,751/- and above	Private Ward

b) The package rates given in rate list are for semi-private ward.

c) It has now been decided that the CGHS pensioner beneficiaries taking treatment in the empanelled hospitals will be entitled for treatment on credit and serving employees will be entitled for reimbursement after payment, as per the package rates/ rates given on the web site at [www.mohfw.nic.in/cghs.htm](http://www.mohfw.nic.in/cghs.htm). The package rates prescribed are for semi-private ward. If the beneficiary is entitled for general ward there will be a decrease of 10% in the rates; for private ward entitlement there will be an increase of 15%. However, the rates shall be same for investigation irrespective of entitlement, whether the patient is admitted or not and the test, *per-se*, does not require admission.

5 A hospital / diagnostic centre empanelled under CGHS, whose rates for treatment procedure / test are lower than the CGHS prescribed rates shall charge as per actual.

6. 6. a) The maximum room rent for different categories would be:

General ward Rs.500/- per day  
Semi-Private ward Rs.1000/- per day  
Private ward Rs.1500/- per day  
Day Care(6-8 Hrs.) Rs.500/-(**same for all categories**)

b) Room rent is applicable only for treatment procedures for which there is no CGHS prescribed package rate.

Room rent will include charges for occupation of Bed, diet for the patient ,charges for water and electricity supply, linen charges, nursing charges and routine up keeping,.

c) During the treatment in ICCU/ICU, no separate room rent will be admissible.

d) Private ward is defined as a hospital room where single patient is accommodated and which has an attached toilet (lavatory and bath). The room should have furnishings like wardrobe, dressing table, bed-side table, sofa set, etc. as well as a bed for attendant. The room has to be air-conditioned.

e) Semi Private ward is defined as a hospital room where two to three patients are accommodated and which has attached toilet facilities and necessary furnishings.

f) General ward is defined as halls that accommodate four to ten patients.

g) Normally the treatment in higher Category of accommodation than the entitled category is not permissible. However, in case of an emergency when the entitled category accommodation is not available, admission in the immediate higher category may be allowed till the entitled category accommodation becomes available. However, if a particular hospital does not have the ward as per entitlement of beneficiary, then the hospital can only bill as per entitlement of the beneficiary even though the treatment was given in higher type of ward.

If, on the request of the beneficiary, treatment is provided in a higher category of ward, then the expenditure over and above entitlement, will have to be borne by the beneficiary.

7. a) In case of non-emergencies, the beneficiary shall have the option of availing specific treatment / investigation from any of the empanelled hospitals/ diagnostic centre of his/her choice (provided the hospital / diagnostic centre is empanelled for that treatment procedure/ test), after the specific treatment/investigation has been advised by CGHS/other Govt. Specialist / CMO i/c and permission is obtained from competent authority.

b) Permission for treatment / investigations is granted by CMO Incharge / Addl. Director/Jt. Director, CGHS in case of pensioners, former Governors, former Vice-Presidents, ex-MPs, Freedom Fighters, etc., and by Rajya Sabha/ Lok Sabha Secretariat as the case may be in case of Members of Parliament, by the Registrar General of Supreme Court and by the Registrar, Delhi High Court in respect of serving and retired judges respectively, by the concerned Ministry /Department/ Organization in case of serving Govt. employees, serving employees and pensioners of autonomous bodies covered under CGHS.

8. The empanelled hospitals/ diagnostic centers shall honour permission letter issued by competent authority and provide treatment / investigation facilities as specified in the permission letter.

9. a) The hospital / diagnostic centre shall treat/investigate on credit basis to the following categories of CGHS beneficiaries (incl. dependant family members, whose name is entered in CGHS Card) on production of valid permission letter:

- Members of Parliament
- Pensioners of Central Govt. drawing pension from central estimates
- Former Vice-presidents, Former Governors and former Prime Ministers
- Ex-Members of Parliament,
- Freedom Fighters,
- serving CGHS employees,
- and such other categories of CGHS cardholders as notified by the Government.

b) Bills should be submitted to the Secretary Generals of Rajya Sabha and Lok Sabha in case of Members of Parliament and to Additional Director, CGHS (HQ), Delhi, in case of other beneficiaries enlisted above, once in a month.

c) The hospitals / diagnostic centres shall extend credit facility to the above categories of CGHS beneficiaries under emergency / with prior permission irrespective of the CGHS city wherefrom CGHS card is issued and submit the bill, as per prescribed CGHS rates to Addl. Director, CGHS (HQ), Delhi.

10. In case of emergencies, empanelled hospitals shall not refuse admission nor demand payment from any CGHS beneficiary on production of valid CGHS card, issued by **competent authority and provide treatment on credit basis and submit the bills to the concerned authority.**

11. Reimbursement in case of pensioners, former Governors, former Vice-Presidents, ex-MPs , Freedom Fighters , etc, is made by CGHS and by Rajya Sabha Secretariat/ Lok Sabha Secretariat in case of Members of Parliament and by concerned Ministry /Department/ Organization in case of serving Govt. employees, serving employees and pensioners of autonomous bodies covered under CGHS.

12. During the In-patient treatment of the CGHS beneficiary, the Hospital will not ask the beneficiary or his attendant to purchase separately the medicines / sundries / equipment or accessories from outside and will provide the treatment within the package rate, fixed by the CGHS which includes the cost of all the items.

13. In case of treatment taken in emergency in any un-empanelled private hospitals, reimbursement shall be considered by competent authority at CGHS prescribed Packages/ rates only.

14. If one or more minor procedures form part of a Major treatment procedure, then package charges would be permissible for Major procedure and only 50% of charges for minor procedure.

15. Any legal liability arising out of such services shall be the sole responsibility and shall be dealt with by the concerned empanelled hospital / diagnostic centre. Services will be provided by the Hospitals/Diagnostic centers as per the terms of Agreement.

16. The hospitals / diagnostic centres will give a discount of 5% on every cash payment charged directly from the beneficiaries.

17. This will supercede all earlier orders relating to empanelment of Hospitals and diagnostic centers for specialized and General purpose treatment and investigations for Delhi, Faridabad, Ghaziabad, Gurgaon and NOIDA areas.

18. The CGHS package rates, effective from 1<sup>st</sup> November 2006, issues with the concurrence of Finance Division vide their Dy. No 4338/06-AS&FA dated 28.8.2006

19. A copy of this Office Memorandum along with copy of MOA is placed on the internet at [www.mohfw.nic.in/cghs.htm](http://www.mohfw.nic.in/cghs.htm)

**(R.RAVI)**  
**DEPUTY SECRETARY TO THE GOVERNMENT OF INDIA**  
**Telefax: 2306 3483**

To

1. All Ministries/ Departments of Government of India
2. Director, CGHS, Nirman Bhawan, New Delhi
3. All Pay and Accounts Officers under CGHS
4. Additional Directors of CGHS
5. JD(Gr.)/JD(R&H), CGHS, Delhi
6. CGHS Desk-I/Desk-II/CGHS-I/CGHS-II,Dte,GHS, Nirman Bhawan, N.Delhi
7. Estt.I /Estt.II /Estt.III/Estt.IV Sections, Min. of Health & F.W.
8. Admn.I/Admn.II Sections of Dte.GHS
9. M.S.Section, Min. of Health & Family Welfare
10. Rajya Sabha / Lok Sabha Secretariat
11. Registrar, Supreme Court of India / High Court of India
12. U.P.S.C.
13. Finance Division
14. Deputy Secretary(Civil Service News), Dept. of Personnel & Training, 5<sup>th</sup> Floor, Sardar Patel Bhawan, New Delhi
15. PPS to Secretary (H&FW), Min. of Health & F.W.
16. PPS to DGHS/AS&FA/AS(J),AS(DG)/AS&PD, NACO
17. MS, All Pvt. Hospitals / Diagnostic Centres empanelled under CGHS,Delhi
18. Copy of Folder
19. Swamy Publishers (P) Ltd.,P.B.No.2468, R.A.Puram,Chennai- 600028.
20. Swamy Publishers (P) Ltd., 4855, 24, Ansari Road, Near Sanjeevan Hospital, Daryaganj, New Delhi – 110002.
21. Sh. Umraomal Purohit, Secretary, Staff Side, 13-C, Ferozshah Road, N.Delhi – 110 001.
22. All staff side members of National Council (JCM).
23. Office of the Comptroller & Auditor General of India, 10 Bahadur Shah Zafar Marg, New Delhi.
24. All Officers/Sections/Desks in the Ministry.